

## FREQUENTLY ASKED QUESTIONS

### **DOES THE MUSEUM OFFER FREE TRANSPORTATION?**

LACMA offers one free passenger bus to title 1 LAUSD schools with a group size of 40-60 students requesting to come on a docent-guided tour. Buses are offered on a first come, first served basis as funds are limited. Free buses are also available through the City of Los Angeles Charter Bus Program. For more information please visit [www.ladottransit.com](http://www.ladottransit.com).

### **WHERE DO I PARK?**

Buses may park on Curson Avenue, on the eastern border of Hancock Park, or on Sixth Street, one block north of Wilshire Boulevard. Before exiting the bus, please communicate with your driver where you will meet after your tour has concluded. If you carpool, parking is available for \$12 at the corner of Wilshire and Spaulding and may be pre-paid at a pay station located in the parking lot. Metered parking is also available on surrounding streets, be sure to check signs for restrictions. All book bags and purses must be left on the bus or in the car.

### **CAN MY CLASS STAY IN THE MUSEUM AFTER THE TOUR?**

Classes may receive their tickets from the box office and reenter the museum at 12 pm after their guided visit. Groups may not enter the museum before their designated tour start time.

### **WHERE CAN I EAT MY LUNCH?**

Classes are welcome to picnic in the park. We also have space available on the LA Times Central Court. Seating is not permitted in the café. Students may bring sack lunches, or order box lunches. Orders must be placed one week before your arrival. Please contact the Plaza Café at 323 857-4797.

### **WHERE DO I CHECK IN?**

LACMA docents greet classes on Wilshire Boulevard at the bus drop-off zone. Please enter the museum through the stairs at the corner of Wilshire and Spaulding.

### **HOW MANY CHAPERONES SHOULD I BRING?**

The museum requires one chaperone for every ten students. Classes may not bring more than one chaperone for every five students. Chaperones are responsible for students' conduct and adherence to the rules for appropriate behavior in the galleries.

### **WHAT SHOULD MY STUDENTS BRING?**

Students do not need to bring anything as LACMA docents will provide all necessary supplies. Students' belongings should be left on the bus. Please avoid bringing any valuable items to the Museum.

### **WHAT HAPPENS IF I AM LATE?**

If your group arrives late, your program will be shortened accordingly, finishing at the originally designated time. Groups more than thirty minutes late will be canceled and may enter the museum at 12 pm for a self-guided visit.

### **HOW DO I MAKE CHANGES TO MY TOUR RESERVATION?**

Go to [schooltours.lacma.org](http://schooltours.lacma.org) to reserve a tour, change reservation details, cancel a tour, or update account information. If you have any difficulty with the online system, please email [schooltours@lacma.org](mailto:schooltours@lacma.org).